

# **Electro-Outlet**

Thank you for your interest in working for the Electro-Outlet!

Electro-Outlet requires that at time of employment offer, all applicants complete a pre-employment drug test, a Criminal Records, Federal Records, and Sex Offender Registry search, as well as a SSN or Employment Search.

Employment will be contingent on findings of these searches. (A conviction record is not an automatic ban to employment. The nature of the crime will be considered in relation to the position for which you are applying.)

**ELECTRO OUTLET EMPLOYMENT APPLICATION**

*It is Electro-Outlet's policy to provide equal employment opportunities without regard to race, color, religion, sex, national origin, age or handicap. Electro-Outlet is a drug free workplace. A pre-hire drug test and background check is required.*

TODAY'S DATE: \_\_\_\_\_ POSITION(S) REQUESTED: \_\_\_\_\_

NAME: \_\_\_\_\_ SOC. SEC.#: \_\_\_\_\_  
(LAST) (FIRST) (M.INT)

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMERGENCY #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Have you ever been convicted of any criminal offense other than traffic violations?  
 YES  NO

If yes, give the date and detail of each conviction. (A conviction record is not an automatic ban to employment. The nature of the crime will be considered in relation to the position for which you are applying.) \_\_\_\_\_  
\_\_\_\_\_

Is your age under 18?  YES  NO

Positions may require a commitment to work weekends and holidays.

Can you make this commitment?  YES  NO

Can you work overtime whenever scheduled or requested?  YES  NO

Special Skills (electrical, mechanical, clerical or technical): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b><u>EDUCATION</u></b>	<b>Name/Location</b>	<b>Number of Years Completed</b>	<b>Major/Degree</b>
High School			
College			
Specialty Schooling			

Have you worked at Electro-Outlet before?  YES, Dates: \_\_\_\_\_  NO

Have you worked at Oaks Park before?  YES, Dates: \_\_\_\_\_  NO

**Employment History**

<b>Name and Address of Employer</b>	<b>Date</b>	<b>Wage</b>	<b>Position</b>	<b>Reason for Leaving</b>
	From:			
	To:			

<b>Name and Address of Employer</b>	<b>Date</b>	<b>Wage</b>	<b>Position</b>	<b>Reason for Leaving</b>
	From:			
	To:			

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I understand that if I am employed with Electro-Outlet that the company will require that I submit to a drug or alcohol screen if I am involved in an on-the-job accident, at random, or if Electro-Outlet has a reasonable suspicion that I am under the influence of drugs or alcohol. I hereby authorize the release of the results of any physical examinations or drug tests required to Electro-Outlet senior management, and that my refusal to submit to a urinalysis when requested to do so, may result in termination of my employment. I further understand that the Electro-Outlet may inspect all lockers and any bags (including purses, briefcases, etc.) or parcels brought into or taken out of Oaks Park.

I understand and agree that if I am offered employment at Electro-Outlet, my employment will be for no definite term, and that either I, or Electro-Outlet, will have the right to terminate the employment relationship at any time, with or without cause, and with or without notice.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date