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## **Oaks Park Bartender Job Description**

**Reports to:** Department Supervisor and or Department Director  
**FLSA:** Hourly  
**Approved By:** Chief Executive Officer, HR Director, and Operations Director

### **Position Summary:**

An Oaks Park Bartender, under supervision, is responsible for serving alcoholic beverages, beer, wine, and cider in a retail capacity as well as for park events. You would also be responsible for daily set-up, maintaining an organized and clean location. You will also be responsible for cleaning and maintaining equipment in a fast-paced environment. You set the tone for each guest who visits Oaks Park through your attitude and assisting with keeping the food areas neat and looking great.

### **Essential Duties and Job Responsibilities:**

- Welcome and greet customers, answer questions and provide excellent customer service to contribute to an overall memory-making experience.
- Provide consistent, friendly, and helpful service to guests and coworkers.
- Complete pre-opening preparations.
- Understand and follow all alcohol service laws.
- Ensure appropriate age of guest prior to serving alcohol.
- Serve beer, wine, and cider to guests.
- Able to replace beer, wine, and cider as well as kegs and taps.
- At times, take food orders and serve as needed.
- Maintain safety standards at all times for our guests, yourself, and other park employees.
- Inform Director, Manager(s), or Lead/Supervisor on duty of any significant concerns and problems.
- Perform other work as assigned, which may not be listed above. These duties may change with or without notice.

### **Qualifications:**

- Must be 21 years old or older.
- Must have an OLCC servers permit.
- Must obtain a food handlers card within 30 days of hire.

**Knowledge, Skills, and Abilities:**

- Communicate and provide consistent, friendly, and helpful customer service to guests and all park employees.
- Must be able to respond appropriately to difficult guests.
- Work in a fast pace environment.
- Follow all OLCC laws and regulations.
- Ability to follow all safety practices.
- Work independently and as part of a team.
- Able to be on time when scheduled.

**Physical Demands:**

- Constantly using hands for grasping and holding objects necessary for performing duties.
- Able to twist, bend, stoop, reach and or kneel.
- Able to move up to 90 to 160 pounds by rolling on edge and move across a distance.
- Able to stand for several hours at a time.

**Schedule:**

- MUST be available to work all shifts, days, evenings, weekends and holidays. Some shifts start as early as 10:00 am and may end as late as 10:00 pm.

**Wage:**

- This is a part-time, seasonal position and is considered nonexempt, which means you are eligible for overtime pay when over 40 hours are worked in a given week. The current wage is \$14.00 an hour.

**Benefits:**

- At Oaks Park, some amazing employee perks include free rides and roller skating, discounts on food, REAP card (while supplies last), which allows an employee and a guest to visit several other Non-Profit venues within the state, along with a GREAT FUN atmosphere to work in.

Oaks Park welcomes people from all walks of life and is an inclusive workplace. We believe a great team makes the dream work! Oaks Park is a drug-free workplace, and pre-employment drug screen and background check is required.