



Oaks Park Park Services Job Description

Reports to: Park Services Supervisor or Director

FLSA: Hourly

Approved By: Chief Executive Officer, HR Manager, and Maintenance Director

Position Summary:

As a Park Services Attendant, you will conduct daily inspections of park restrooms and perform routine maintenance and cleaning. This role requires continuous walking to straighten and sanitize restrooms, monitor the Midway, empty trash receptacles, remove debris, and maintain overall cleanliness throughout the park. You help set the tone for each guest who visits Oaks Park through your attitude and help keep the restrooms and all midway areas neat, clean, and looking great.

Essential Duties and Job Responsibilities:

- Complete daily pre-opening inspections of all restrooms and outside areas, and request repairs as needed.
- Clean and sanitize all restrooms throughout the park, mopping floors, cleaning toilets, urinals, and partitions throughout the day.
- Fill soap, paper towels, and toilet paper dispensers.
- Post caution signs as needed.
- Clean protein spills with proper cleaning materials.
- Empty trash cans throughout the day and clean lids/tops as needed.
- Clean and wash open seating areas, tables, and benches.
- Maintain the cleanliness of all areas of the park.
- Ensure cobwebs are cleaned from all buildings.
- Maintain an inventory of all cleaning products in the cleaning closets.
- Perform minor repairs and maintenance on stall partitions and closures.
- Assist with monitoring and reporting inappropriate guest behavior.
- Inform Director, Manager(s), or foremen on duty, of any significant concerns and problems.
- Maintain safety standards at all times for our guests, yourself, and other park employees.
- Answer guest questions and provide excellent customer service to contribute to an overall memory-making experience.
- Perform other work as assigned, which may not be listed above. These duties may change with or without notice.

Qualifications:

- Must be 16 years old or older.
- Have a valid US Driver's License.

Knowledge, Skills, and Abilities:

- Communicate and provide consistent, friendly, and helpful customer service to guests and all park employees.
- Ability to follow all safety practices and use all safety equipment.
- Mixing of bulk chemicals into hand sprayers.
- Work independently and as part of a team.
- Able to be on time when scheduled.

Physical Demands:

- Constantly using hands for grasping and holding objects necessary for performing duties.
- Able to use cleaning chemicals to perform your duties.
- Able to push cleaning cart with cleaning materials.
- Able to drive a golf cart.
- Able to climb stairs, a ladder, twist, bend, stoop, reach, kneel, ride stairs, and ladder at heights up to 25 feet.
- Able to walk 5 miles a day.
- Able to lift up to 25 pounds in place or move across a distance.
- Able to be in an outside environment and stand for several hours at a time in all types of weather.

Schedule:

- This is a part-time seasonal position. Must be flexible to work weekends, holidays, and evenings as needed. The schedule fluctuates with seasonal needs. Generally, hours are 12:00 pm to 8:00 pm.

Wage:

- This is a part-time, seasonal position that is considered nonexempt, which means you are eligible for overtime pay when over 40 hours are worked in a given week. Wage is currently the City of Portland minimum wage per hour.

Benefits:

- At Oaks Park, some amazing employee perks include free rides and roller skating, discounts on food, REAP card (while supplies last) which allows an employee and a guest to visit several other Non-Profit venues within the state, along with a GREAT FUN atmosphere to work in.

Oaks Park welcomes people from all walks of life and is an inclusive workplace. We believe a great team makes the dream work! Oaks Park is a drug-free workplace, and a pre-employment drug screen and background check are required.