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## **Oaks Park Rink Floor Guard Job Description**

**Reports to:** Rink Manager or Supervisor, Operations Director  
**FLSA:** Hourly  
**Approved By:** Chief Executive Officer, HR Manager, and Operations Director

### **Position Summary:**

As a Roller Rink Floor Guard, you help set the tone for each guest who visits Oaks Park by keeping the rink a safe place for all. As a rink floor guard, your main role is to skate the floor while keeping a close watch on the skaters and enforce the rink rules in a friendly and helpful manner. You will also be responsible for welcoming and greeting customers, answering questions, and providing excellent customer service to contribute to an overall memory-making experience.

### **Essential Duties and Job Responsibilities:**

- Skate the rink floor to monitor customers.
- Enforce skating rink rules
- Sweep the skating floor at the end of the session and assist with clean-up in all areas of the rink.
- Assist with traffic control during first aid calls.
- Post caution signs as needed.
- Maintain safety standards at all times for yourself and other park employees.
- Inform Manager(s), Supervisor, or Director on duty of any significant concerns and problems.
- Assist in the rink skate shop. (Please see job description)
- DJ sessions as assigned.
- Perform other work as assigned, which may not be listed above. These duties may change with or without notice.

### **Qualifications:**

- Must be 18 years old or older and demonstrate proficiency at skating forward and backwards and transitions while assisting customers.

### **Knowledge, Skills and Abilities:**

- Communicate and provide consistent, friendly, and helpful customer service to guests and all park employees.
- Ability to manage your time efficiently and work when unsupervised.
- Ability to follow all safety practices.
- Work independently and as part of a team.
- Able to be on time when scheduled.

**Physical Demands:**

- Constantly using hands for grasping and holding objects necessary for performing duties.
- Be able to push cleaning materials.
- Able to lift up to 50 pounds in place or move across a distance.

**Schedule:**

- MUST be available to work nights, weekends, and special late-night skate parties. Typical shifts start at 6:45 pm and may end as late as 2:00 am.

**Wage:**

- This is a part-time, seasonal position that is considered nonexempt, which means you are eligible for overtime pay when over 40 hours are worked in a given week. Wage is currently the City of Portland minimum wage per hour.

**Benefits:**

- At Oaks Park, some amazing employee perks include free rides and roller skating, discounts on food, REAP card (while supplies last), which allows an employee and a guest to visit several other Non-Profit venues within the state, along with a GREAT FUN atmosphere to work in.

Oaks Park welcomes people from all walks of life and is an inclusive workplace. We believe a great team makes the dream work! Oaks Park is a drug-free workplace and pre-employment drug screen and background check are required.

02/11/2026